



# PROJECTS

## A complete project management suite directly aligned with your contract management system

**Is it difficult for you to see an overall picture of what projects are behind schedule or over budget?**

**Can you quickly identify which contracts roll up into the same project?**

**Does your system interface seamlessly with both Microsoft Project and your contract management system; and even link into your ERP and P2P systems?**

Manual and decentralised systems make it difficult to present an up-to-date and real time picture of your project/program position. Compiling consolidated information becomes a daunting and complex task.

The Open Windows PROJECTS module provides a complete

project management solution to facilitate easy monitoring of each project's expenditure and progress in **real time**, while providing senior management with clear visibility into the programs overall status.

PROJECTS centralised system gives you high level visibility to control and take action helping you avoid risks, control spend, manage variations, and report outcomes to stakeholders.

Take advantage of integrations to streamline your project data, use the CONTRACTS module to share project contracts and documentation, use the SRM Portal to enable Project Managers to directly enter project information from on-site using the SRM portal or integrate with your corporate finance system to streamline data with other departments in real-time.

### Key Benefits



#### Project Visibility

Gain visibility into forward plans and required activity levels; with milestone management, progressive scheduling & whole-of-life budgeting.



#### Save Time

Automating assessment of funding requests, project timelines, auto scoring, communications recording and compatible with Microsoft Project.



#### Highlight Exceptions

Project delays and/or expenditure overruns can be easily identified to enable appropriate action to be taken.



#### Better Tracking & Control

Advance change approval, issue management and resolution tracking, balanced scorecard reporting, cashflow management and BUDGETS module link.

### Core Features

- Project plan overview and contracts pyramid listing
- Project cash flow - by project stage and period
- Project stages timeline and work breakdown structure (WBS)
- Issue management and resolution tracking
- Balanced scorecard reporting
- Demand management and business case fact finder questionnaire
- Project proposal weighting and auto-scoring





## Project Cashflow Management

Manage the complete cash flow on your projects including original/approved budgets, revised budgets, forecasts, actual and committed values.



## Project Reporting

Includes multiple levels of reporting such as;

- A projects balanced scorecard dashboard for graphical view of a single project with drill downs
- Report on project financial data at any level; project stage, sub-program, program, portfolio

- Integration with MS SQL Reporting Services
- Export to PDF, MS Word, MS Excel formats

## Project Activity Management

Manage project risks, activity and issues within the same module for a holistic project view.

**Manage project variations / change requests** and associate with defined approval workflows.

**Risk assessments** can be captured to provide visibility into areas that need to be managed.

**Issue management** features ensures all project issues are logged, and resolutions managed within agreed timeframes.

## Project Timeline Management

The progress of a project can be managed by both cash flow and time. Timeline management features support capture of planned and actual timeframes for each project stage. Define and manage key project milestones & deliverables and set eAlert notifications to internal and external stakeholders to take action. PROJECTS integrates with MS Project for easy visibility in a Gantt chart format.

## Try integrating with..

Achieve even greater efficiency by integrating the PROJECTS module with;

### BUDGETS

Project contract financial data can be managed in the BUDGETS module. Manage contractor payments, schedule of rates, payment scheduling, extra quotations & variations.

### SRM

Enable your onsite contractors/suppliers to submit variations and adjustments, payment claims and more through a web-based portal.

## Ready to take control of your contracts?

Contact Ready Contracts or Visit [readycontracts.io](https://readycontracts.io)